

**MINUTES**  
**METRO PEORIA AD-HOC COMMITTEE**  
**August 13, 2014**  
**2:30 PM**

<b>MEMBERS PRESENT</b>	Mary Ardapple Michael Phelan Andrew Rand	Ryan Spain W. Eric Turner
<b>MEMBERS ABSENT</b>	Timothy Riggenschach	
<b>OTHERS PRESENT</b>	Brad Harding, County Board Ryan Harding, Citizen Carol Trumpe, County Board Cheryl Budzinski, League of Women Voters Jeff Gilles, County Highway Jeff Griffin, Peoria Area Chamber of Commerce John Hamann, County Rural Economic Dev. Director	Kate Van Beek, Assistant County Administrator Lori Curtis Luther, County Administrator Mark Rothert, Assistant County Administrator Patrick Urich, City Manager ( <i>via teleconference</i> ) Scott Reese, City Engineer Scott Sorrel, Assistant County Administrator

The meeting was called to order by Chairman Phelan at 2:33 PM.

**APPROVAL OF MINUTES**

A motion to approve the minutes of the July 9, 2014, meeting was made by Member Rand; seconded by Member Turner. The motion was approved unanimously.

**PUBLIC COMMENTS**

Ms. Budzinski addressed the Committee regarding the Project Prioritization and Work Plan. She suggested the addition of Construction Waste to the outlined initiatives listed under "Resource Management Plan".

**DISCUSSION**

**Emergency Management Cooperation**

Ms. Curtis Luther expressed her appreciation to the City of Peoria for lending their assistance with dive team services. She stated that the City's Fire Department has been very helpful in providing support for the County while Staff continues to evaluate options on both this particular issue and other emergency services that are provided throughout Peoria County.. She stated that in that research, it was noted that in 2010 the division of MABAS (fire districts within Peoria County) had made the determination that the Peoria Fire Department was the best positioned to apply for specific accreditation through MABAS to be the local rescue and recovery dive team.

Ms. Curtis Luther advised that a joint City/County staff meeting was held recently to discuss the process and management of the Country Life Music Festival, and how best to plan for similar events in the future.

2014-2015 Project Prioritization and Work Plan

Ms. Curtis Luther presented a summary of the outlined project prioritizations and work plan. She emphasized the importance of including all the pertinent issues of concern identified by Committee members. She stated that when the Committee is confident that all pertinent issues have been identified as being addressed over the course of the next year, Staff intends to re-visit the Outline, adding implementation timelines for consideration.

Mr. Phelan advised that prioritization of projects could take place at the September meeting, with Staff members being assigned tasks and date-specific deadlines. Ms. Ardapple suggested that at least one member from both the City and County stay in regular contact with Staff. Mr. Rand requested a more thorough review of both City and County investment in economic development, the relationship with collective regional efforts, including FFCI, and how to best leverage finances and utilization of Staff. Ms. Curtis Luther noted that the first step would be the provision of quantitative information; however, as far as leveraging, further steps would require policy direction. Ms. Ardapple noted that the economic development initiative, from the County's side, have direct ties to the 5-year Economic Development Strategy Goals. Mr. Spain agreed with the importance of the topic, and encouraged initial focus on public sector economic development. He informed the Committee that the City is in the midst of the hiring process for an economic development leader at a staff level.

Mr. Phelan advised that that The Cayemitte Group attended a recent meeting of the Minority Business Ad-Hoc Committee. He recommended researching ways in which the City could assist in reaching minority contractors.

Ms. Curtis Luther advised that "Construction Waste" will be added to Health and Sustainability Initiatives. She also stated that Staff will look further at the specific recommendations coming from the Resource Management Plan, in order to discuss in more detail those items needing addressed over the next 12 months. She advised that Peoria County's Strategic Planning 5-year goals and quantifying collective economic development investment and future priorities will be added to the Economic Development subheading under Department Coordination.

Ms. Curtis Luther reiterated that after the project outline and work plan is approved by committee, an attachment detailing upcoming items and associated timelines, recommendations and policy discussion will be provided monthly. She also stated that individuals within each organization assigned to various responsibilities will be provided.

Meeting Schedule

After discussion, Committee made the decision to meet in September and then further evaluate the committee workload before determining a final schedule.

**FUTURE AGENDA ITEMS**

Large Event Permit for both Jurisdictions

Joint Buy Local Campaign - Ms. Ardapple stated that the timing for the campaign is vital in order for the retail community to benefit, as both organizations are entering their 4th quarter. She requested that discussion be moved forward to the September meeting. Mr. Spain agreed, stating that decisions regarding a campaign need to be finalized in September, in order to maximize impact of sales tax revenue. Ms. Curtis Luther advised that City and County staff will research options and report recommendations to implement those efforts (both an internal, organizational purchasing policy and the broader issue of community education and impact of purchasing decisions) at the September meeting of the committee.

Discussion of Revised IGA - Springdale Cemetery - Mr. Turner advised that the Mayor has expressed concerns regarding Springdale Cemetery, noted that the topic should be priority, and requested discussion regarding moving forward cooperatively to address issues. Mr. Phelan stated that the cemetery has been discussed by the Executive Committee, and he has asked that it be a topic for the Strategic Planning Session. He also stated that the County should re-evaluate its commitment to Springdale; with either more hands-on involvement or relinquishing the commitment altogether.

City-County Legislative Initiatives - Updates will continue when legislature is in session.

Fiscal Agent Responsibilities for Election Commission - Draft IGA

City-County Road Agreement

**ADJOURNMENT**

The meeting was adjourned by Chairman Phelan at 3:28 PM.