

APPROVED 6/14/11

**MINUTES
COUNTY/CITY INTERGOVERNMENTAL COMMUNICATIONS AD-HOC COMMITTEE
May 11, 2011
2:00 P.M.**

MEMBERS PRESENT:	William Spears; Andrew Rand; Mary Ardapple; Michael Phelan; Timothy Riggerbach; Ryan Spain
MEMBERS ABSENT:	
OTHERS PRESENT:	Greg Chance - Interim Peoria County Administrator; Eric Dubrowski - Chief Financial Officer; Patrick Urich - Peoria City Manager; Christopher Setti - City of Peoria; Junior Watkins - County Board Member; Carol Van Winkle - County Auditor; Dan O'Connell - Facilities Manager; Karen Raithel - Recycling & Resource Conservation; Doug Crew - PASS Forward; Karen McDonald - PJS

The meeting was called to order at 2:00 p.m.

A motion to approve the minutes of March 16, 2011 was made by Mr. Spain and seconded by Ms. Ardapple. Ms. Ardapple requested that Mr. Crew be added to the Committee distribution list. The motion carried.

Discussion

- Review of May 9, 2011 PASS Forward meeting

Mr. Spears noted that the discussion at the meeting went well, with representatives from Northern Illinois emphasizing how the combination of services can enhance and improve the delivery of those services.

- Governmental Services

Informational material was distributed on comparable City and County services within Information Systems (IT), Economic Development and Public Works. The Committee discussed the pros and cons of various service options, such as collaboration, consolidation and contracting of services. Mr. Phelan noted that any approach taken should not raise the cost to the county. Mr. Spain indicated interest in exploring opportunities to create a contract for service with the County for services already being performed by the City. He stated that there are needed services on both sides with a shared value if there is a unified framework.

A motion was made by Mr. Rand instructing the City Manager and Interim County Administrator to draft a memo constructing the boundaries of discussion, how the process is to be envisioned, and who will conduct the research. After Committee review, the memo would be forwarded to the respective council/board for discussion. Mr. Phelan seconded, and the motion carried.

Discussion ensued as to how best to employ the services of PASS Forward to the benefit of the Committee. It was generally agreed that the PASS Forward group be utilized as the Committee's research arm; however, the clarification of Committee groundwork and guidelines is necessary before going forward.

Mr. Setti agreed, stating that the value of PASS Forward is being the research arm for in depth analysis of efficiency and infrastructure issues.

Miscellaneous

Mr. Rand again reiterated the importance of branding the efforts of the committee, in order to communicate with clarity what the committee has and will be attempting to accomplish. Mr. Urich agreed to schedule a brainstorming session with the Economic Development Council and report the results at the next Committee meeting.

Mr. Phelan noted the importance of fostering better communication between the city and county, as well as the importance of collaboration with other communities. Mr. Crew agreed, and noted that a broader goal is enhancing the entire community. He said that focusing on effectiveness and efficiency currently will provide cost savings in the future.

The next meeting was scheduled for Wednesday, June 8th at 2:00 p.m.

The meeting was adjourned at 2:58 p.m. upon a motion by Mr. Riggerbach and second by Mr. Rand.

Recording Secretary: Jan Kleffman