

APPROVED 2/13/13

**MINUTES
METRO PEORIA AD-HOC COMMITTEE
December 12, 2012
2:30 P.M.**

MEMBERS PRESENT:	Mary Ardapple, Chairperson; Michael Phelan, Andrew Rand, Timothy Riggerbach, W. Eric Turner
MEMBERS ABSENT:	Ryan Spain
OTHERS PRESENT:	Lori Curtis Luther - County Administrator (via teleconference); Kate Van Beek - Assistant Co. Administrator; Carol Trumpe - County Board Member; Patrick Ulrich - Peoria City Manager; Chris Setti, Chris Switzer - City of Peoria; Sarah Czufin - Chamber of Commerce; Matt Wahl - Planning & Zoning; Tripp O'Connor, Nicole Demetreas - Treasurer's Ofc; Meghan Smith - Administration; John Hamann - Rural Economic Development Coordinator; Jim Smith - Finance; Karen Raithel, Becca Cottrell - Recycling & Resource Conservation; Amy Benecke McLaren - County Highway; Doug Crew - PASS Forward; Steve Sonnemaker - County Clerk; Alex Rusciano - WCBU radio

The meeting was called to order by Chairperson Ardapple at 2:30 p.m.

Approval of Minutes

A motion to approve the minutes of November 14, 2012 was made by Mr. Turner and seconded by Mr. Phelan. The motion carried.

Discussion

- Treasurer's Report - Liens on Tax Bills

Mr. O'Connor reported that the office continues to move forward in accommodating the request of the City of Peoria to place liens on tax bills. He advised that he will provide a further update at the February meeting of the Committee.

- City/County Legislative Program

Mr. Setti noted that the legislative program will be held on Friday, December 14th at 9:00 a.m. He stated that a finalized list of proposals has been compiled, with several joint initiatives being introduced. He briefly summarized the joint proposals as well as those of the City of Peoria and Peoria County. Mr. Rand asked for clarification regarding the joint proposal for a reinvestment in the employment training and investment program from Workforce Development. Ms. Curtis Luther advised that during the Spring legislative session, DCEO's budget for job training dollars was reduced from \$11 million to approximately \$600,000. The County is suggesting a request that those funds for the employer training and investment program be restored in DCEO.

- Governance - new County Committee Structure

Ms. Ardapple explained that as a result of a reorganization of several Peoria County Committee structures, it may become necessary in the future to amend language in the Committee Charter to reflect those changes.

Committee Action

- Charter Amendment - Election of Officers

Mr. Riegenbach motioned that the Committee Charter be amended to reflect election and succession of officers take place yearly on July 1st, and that current officers remain in place until July 1, 2013. Mr. Turner seconded and the motion carried.

- City Sustainability Plan

Mr. Urich advised that, with the development of the County Sustainability Plan, it would benefit the City to move along a comparable path. He stated that both governmental entities could work together on sustainability to assist the City in preparing a similar plan. Ms. Cottrell advised that the internal work already completed by the Sustainability Team will greatly benefit the City in terms of the amount of time spent on the process.

Mr. Urich suggested that staff from both the City and County hold discussions with the Chairman of the City Sustainability Commission explaining the interest in an organizational sustainability plan for the City and its potential relationship to the Peoria County Sustainability Plan. Ms. Ardapple advised that City and County staff will work together on a formal proposal for contracted services with the City of Peoria and Recycling.

- Joint Purchasing - Review Proposal for Paper Purchases

Mr. Smith commented that the City and County currently participate in some cooperative purchasing and combined efforts. Mr. Switzer noted that the purchasing relationship between the City and County has been long-standing. Mr. Turned stated that it is important to participate in more upfront planning, particularly with items such paper products, computers, copiers and furniture. He advised that working together with other taxing bodies would enhance major economies of scale pricing. Ms. Curtis Luther noted that prices are already set with established low rate on bids coming from the several purchasing agents used by the County. She added that those bids are already providing economy of scale pricing. Mr. Smith explained the concept of reverse bids, whereby vendors agree to bid according terms, and when bids go live vendors may re-adjust bids according to placement.

Mr. Turner stressed the importance of determining ways of working collaboratively with District 150. Mr. Smith advised that efforts are ongoing and will continue in this area. Mr. Setti offered to speak with the District Comptroller regarding the idea of joint purchasing. Ms. Ardapple requested that Staff prepare a briefing of small line items purchased, to present to District 150, as examples of items that can be jointly purchased. She also suggested that Committee further discuss a strategy as to who will be solicited for the formation of the potential group, in addition to District 150.

The meeting was adjourned by Chairperson Ardapple at 3:20 p.m.

Recording Secretary: Jan Kleffman