

APPROVED 4/4/2012

**MINUTES
METRO PEORIA AD-HOC COMMITTEE
January 19, 2012
3:00 P.M.**

MEMBERS PRESENT:	Mary Ardapple; Michael Phelan; Andrew Rand, Timothy Riggerbach; Ryan Spain
MEMBERS ABSENT:	William Spears
OTHERS PRESENT:	Lori Curtis Luther - County Administrator; Scott Sorrel - Asst. County Administrator; Thomas O'Neill, III - County Board Chairman; John Hamann - County Administration; Patrick Urich - Peoria City Manager; Christopher Setti - City of Peoria; Amy McLaren - County Highway; Kate Van Beek - HR Director; Doug Crew - PASS Forward; Dennis Kief - Dir. of Economic Development; Alex Rusciano - WCBU

The meeting was called to order by Committee Member Phelan at 3:08 p.m.

Discussion

- Update on Information Technology

Ms. Curtis Luther advised that both City and County staff will begin meeting on a formal, recurring basis to share information and enhance the ability to make joint decisions. She stated that the City and County can move forward with IT collaborative relationships, bringing a higher efficiency within both organizations, without hiring one individual to oversight both systems. She is recommending that, due to the unique operations of each organization, both the City and County hire its own CIO, with lead staff from each organization having input into the other's selection. She stated that the opportunity for the City to enter into a contractual relationship with the County for IT services continues to be an option.

Ms. Curtis Luther emphasized the importance of working with the City on collaborative IT related issues, such as upgrading in-car systems used by the Sheriff's Office to the system currently used by the City. Mr. Urich noted that other opportunities for integrated services include enhancing County GIS services currently provided to the City, assessing the fiber optic connection between the two IT systems in order to share data, and one entity housing the others' email servers.

Ms. Curtis Luther advised that intergovernmental agreements will be required to formalize a number of the cooperative ventures, such as bridge inspections. Ms. Ardapple stressed the importance of consistent Committee review of the implementation of action steps. She requested an opportunity to review staff recommendations prior to each scheduled meeting.

Mr. Urich noted that several additional areas are currently being prioritized as a part of the intergovernmental planning process: 1) RFP's for engineering services; 2) the possibility of the consolidation of economic development, planning & growth management and inspections into one department.

- Updating Cooperation Matrix

Ms. Curtis Luther advised that County and City staff will be updating the matrix, adding additional areas of cooperation not already listed, as well as formalizing agreements.

Miscellaneous

Ms. Curtis Luther advised that the meeting schedule will revert to the original date and time in the future, which is the second Wednesday of the month at 2:30 p.m. A decision on the frequency of Committee meetings will be determined upon conferral with the committee Chairman.

Ms. Ardapple requested that the topic of marketing/branding/website development be an agenda item on a monthly basis.

The meeting was adjourned at 3:45 p.m.

Recording Secretary: Jan Kleffman