

Approved 11/9/11

**MINUTES  
METRO PEORIA AD-HOC COMMITTEE  
October 19, 2011  
2:30 P.M.**

|                         |                                                                                                                                                                                                    |
|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>MEMBERS PRESENT:</b> | William Spears; Mary Ardapple; Michael Phelan; Timothy Riggenbach; Ryan Spain                                                                                                                      |
| <b>MEMBERS ABSENT:</b>  | Andrew Rand                                                                                                                                                                                        |
| <b>OTHERS PRESENT:</b>  | Lori Curtis Luther - County Administrator; Scott Sorrel - Asst. to the County Administrator; Patrick Urich - Peoria City Manager; Christopher Setti - City of Peoria; Amy McLaren - County Highway |

The meeting was called to order by Chairman Spears at 2:47 p.m.

A motion to approve the minutes of June 14, 2011 was made by Mr. Riggenbach and seconded by Ms. Ardapple. The motion carried.

**Informational**

• PASS Forward Update

Mr. Crew advised that the three prioritized areas of discussion have been IT Services, Economic Development and Public Works (with an emphasis on Fleet Maintenance). He advised that the PASS Forward Core Group teams are currently working on final recommendations for Peoria City and County sharing services, and have requested additional time to finalize the recommendations. He anticipates findings will be ready for Committee review within 10 days. (Mr. Riggenbach leaves meeting.)

Ms. Ardapple made a motion to schedule a special meeting of the Committee in order to review the findings. Mr. Spain seconded the motion.

Ms. Ardapple noted that branding efforts could begin after Committee has had an opportunity for discussion and review of the PASS Forward recommendations. She also stressed the importance of a regular meeting schedule. The motion carried.

Mr. Spain stated that, upon advisement from Committee, he met with Simantel to discuss shared service activities. The company provided several ideas for a messaging strategy to communicate both current and potential shared services.

Ms. Ardapple emphasized the importance of recycling and recommended that the topic be a part of future discussions.

Mr. Urich summarized the current budget strategy and restructuring recommendations for the City of Peoria, and how those decisions relate to the delivery of services and opportunities to partner with the County and the private sector.

Ms. Curtis Luther noted that the two key County positions of Economic Development Director and IT Director are currently unfilled. She stated that the County, as a result, has immediate needs for these positions, and a need to select individuals with a great deal of capacity for growth. She advised that the County is currently in a position to carry out

contracts for services in areas where the City has needs and the County has the capacity to provide those services. (Mr. Riggerbach enters meeting.)

Mr. Phelan emphasized the partnership aspect of combined County and City services, but advised that the City ought to be more proactive in the areas and direction of preferred services, and how the County can best partner and assist the City.

Mr. Phelan suggested that the Committee Chairman be more instrumental in the preparation of the monthly committee agenda.

The meeting was adjourned at 3:42 p.m. upon a motion by Mr. Riggerbach and second by Mr. Phelan.

Recording Secretary: Jan Kleffman