

Approved 11/9/11

MINUTES
COUNTY/CITY INTERGOVERNMENTAL COMMUNICATIONS AD-HOC COMMITTEE
June 14, 2011
2:30 P.M.

MEMBERS PRESENT:	William Spears; Andrew Rand; Mary Ardapple; Michael Phelan; Timothy Riggerbach; Ryan Spain
MEMBERS ABSENT:	
OTHERS PRESENT:	Scott Sorrel - Asst. to the County Administrator; Eric Dubrowski - Chief Financial Officer; Patrick Urich - Peoria City Manager; Christopher Setti - City of Peoria; Steve Sonnemaker - County Clerk; Doug Crew - PASS Forward; Alex Rusciano - WCBU

The meeting was called to order at 2:30 p.m.

A motion to approve the minutes of May 11, 2011 was made by Mr. Riggerbach and seconded by Ms. Ardapple. The motion carried.

Discussion

- Intergovernmental Cooperation Charter

Mr. Sorrel advised that the proposed document achieves the following committee directives:

- Committee branding
- Establishment of committee goals/mission/vision
- Identifying a methodology as to how collaboration/cooperation opportunities will be evaluated
- Definition for effective service delivery
- Administrative language formalizing the nature of the committee

He added that an appendix to the proposed charter documents a consolidation continuum and structure detailing the various cooperation options available between the City and County.

Mr. Setti summarized the proposed Cooperation Strategy Selection Matrix, which enables the evaluation of different strategies (Separate Services; Fee for Services; Shared Services; Consolidated Services) against each other as well as the ability to judge one area against another. He noted the matrix establishes key criteria in the areas of feasibility and acceptability. Users of the matrix will also be able to establish relative weight of importance for each criterion.

Mr. Setti advised that the goal of the matrix is to establish universal criteria, but also recognize unique criteria. He noted that input from both City and County staff would also be considered. He emphasized that the matrix is not a definite decision-maker, but is to be used as a guide and tool.

A motion to amend Article 4 of the Charter to include language clarifying the election process of the Chairperson and Vice-Chairperson, as well as language clarifying the procedure for setting committee agendas was made by Mr. Phelan and seconded by Mr. Rand. The motion to approve the charter with amended language carried unanimously.

Committee members from both the City and the County reaffirmed the commitment of their respective units of government to the study of intergovernmental cooperation. The Charter will go before the City Council for approval, as well as go through the Committee process for County approval, and then forward to the entire County Board.

Miscellaneous

Mr. Crew advised that in May the PASS Forward group broke down into three sub-groups, focusing on Fleet Management (Public Works), IT and EDC. Group members are coordinating meetings with representatives from both the City and County, and anticipate bringing a report forward by August. He ensured that city council members and county board members will be made aware of scheduled meetings of the sub-groups in the event they would like to attend.

In order to be consistent with the research being conducted by the PASS Forward group, it was the Committee's consensus to focus on criteria and weighting of the importance of that criteria, in the areas of Fleet Management, IT and EDC.

The next meeting was scheduled for Wednesday, July 13th at 2:30 p.m.

The meeting was adjourned at 3:54 p.m. upon a motion by Ms. Ardapple and second by Mr. Riggerbach.